



8800 NE Hazel Dell Avenue ■ Vancouver, WA 98665
(360) 576-1195 ■ Fax (360) 576-1198 ■ http://ccfd6.org

MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 1, 7:30 p.m.
February 17, 2009

Members present:
Chairman Spring, Commissioner Collins, Commissioner Bloemke



Meeting called to order. Commissioner Collins led the assemblage in the Pledge of Allegiance.

CALL FOR ADDITIONS TO THE AGENDA:

Discussion on the January Response Report and capital construction projects were added.

A motion was seconded and unanimously passed to approve the minutes of the February 3rd regular meeting and to have them posted for public view and on the website.

CORRESPONDENCE:

Board members were reminded of the February 19th meeting of the Southwest Washington Fire Commissioners Association to be held at Cowlitz Fire District #5.

Commissioners Spring and Bloemke indicated they planned to attend the March 21st seminar at Ocean Shores and the May 30th seminar at Lake Chelan.

CITIZEN COMMUNICATION: None

COMMITTEE REPORTS:

- Safety: Chief Taylor provided the Board with a Health and Safety Report which contained a compilation of state and federal directives pertaining to the fire service and how they were addressed by District 6.
- Parade: No activity.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. February Payroll Report:

<u>Fire Fund 6212</u>		<u>EMS FUND 6242</u>	
Salaries	\$266,134	Salaries	\$146,063
Volunteer Reimb.	\$0		
Vacation Buy Back	\$956	Vacation Buy Back	\$0

Proudly Serving and Protecting Our Community

HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

O.T./FLSA	\$32,783	O.T./FLSA	\$21,393
Out of Class		Out of Class	
Deferred Comp.	<u>\$8,075</u>	Deferred Comp.	<u>\$4,500</u>
Total	\$307,948	Total	\$171,956
	(\$479,904)		

Benefits:

Retirement	\$25,263
FICA/Medicare	\$6,036
Medical/Dental Ins.	\$67,483
Long Term Dis. Ins.	\$629
(Deferred Comp	\$12,575)

2. Financial Report: (2/10/09 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$968	\$3,109,050
Reg. Bond 6213	\$461	\$30,714
Capital Projects 6223	\$0	\$11,098
EMS 6242	\$827	\$2,271,209
Reserve Fund 6257	\$0	\$354,571

CHIEFS REPORT:

Chief Green provided the Board with the January 2009 Overtime Report. An increase of \$24,300 over that paid in January 2008 was noted, apparently caused by light duty personnel, support, and overtime by the BC's for training and dollars above the flat rate pay from the previous contract.

An insurance check has been received from VFIS to complete repairs on the bumper on E62 which was damaged during a snow storm. The cost for the repairs is \$2,812, less our \$250 deductible.

The five new District recruits are participating in a joint training program with Vancouver and Camas firefighters.

The Board was asked if it would be permissible for the recruits to take part in a combined graduation ceremony rather than holding a separate event. The Board concurred with the plan for a joint ceremony, which is tentatively scheduled for May 27, 2009.

The January 2009 Response Report showed 71 fire and 365 EMS responses for a total of 436.

Average turnout time was 0:01.11 which met the target objective by 53.8%.

The response time goal; arrival in less that 6 minutes 90% of the time, was met at 88.9% of the time.

OLD BUSINESS:

The Board received a report listing salary ranges paid by other local and comparable departments for their Public Education Coordinator positions.

The job description remains unchanged, noting that this is planned to be a non-uniform position, and instead the candidate would wear more relaxed polo style attire.

A position announcement has been readied, awaiting a Board decision on salary and their authorization to go forward.

The Board also received cost comparisons of different methods of staffing the proposed Logistics position.

No changes have been made in the proposed job description for that position.

The Board had declared four items to be surplus to the Districts needs and accepted bids on these items until 7 p.m. on February 17th.

The Board seconded and unanimously passed a motion to accept the high bids for items 1, 2, and 3, and directed that item 4, which received no bids, was to be disposed of.

NEW BUSINESS:

The Board seconded and unanimously passed a motion to adopt Resolution 2009-03 the final assessed valuation for the 2009 Fire Budget / Fund 6212.

The Board seconded and unanimously passed a motion to adopt Resolution 2009-04, the final assessed valuation and tax levy for the 2009 EMS Budget / Fund 6242.

An interlocal agreement pertaining to the Risk Management Group has been circulating among the various member agencies to receive the original signatures of the several fire district Board members.

District 6 was the last agency to receive the document for adoption and signatures.

The Board seconded and unanimously passed a motion to enter into the Interlocal Agreement.

Capital projects – At least two of the Districts stations will need roof replacement and funds are earmarked in the 2009 budget to accomplish this.

With the downturn in the economy and slowing of new construction this might be an opportune time to receive cost estimates to determine if the replacement schedule could be increased to do a roof replacement at Station 63.

The Board asked if there was a possibility of obtaining some federal stimulus money to apply toward roof replacement.

Chief Green will research the roof replacement matter and bring his recommendations back for the Boards consideration.

There are some energy conservation matching funds available, and they might allow the lighting system in the Station 61 engine bay to be replaced at a reduced cost to the District.

EXECUTIVE SESSION:

The Board moved to Executive Session at 7:55 p.m. for a session expected to last 20 minutes. After several extensions the Board returned to Open Session at 8:47 p.m.

The Chair advised the Board had discussed contract and personnel issues in Executive Session and had taken no action.

ROUNDTABLE:

Chairman Spring attended a National Association of Elected Fire Officials and Washington Fire Commissioners Association Legislative meeting recently.

Commissioner Collins attended a Fairgrounds Neighborhood Association meeting.

The District is considering the acquisition of a heavy duty air compressor suitable for inflating tires on fire apparatus.

GOOD OF THE ORDER:

The Board seconded and unanimously passed a motion authorizing the issuance of February payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing February issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the February issuance of FICA/Medicare withholdings for the County Treasurer.


The Board seconded and unanimously passed a motion authorizing the Preauthorization Invoice Transmittal for Visa charges.

The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

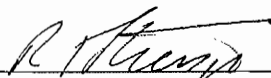
Fund 6212 Invoices/Payroll/Benefits	\$150,643.94
Fund 6242 Invoices/Payroll/Benefits	\$82,554.93

Meeting adjourned.

Respectfully submitted,



Dick Spring, Chairman



R.T. Streissguth, Secretary

Convene Local Board for Volunteer Firefighters

Members present: Chairman Spring, Commissioner Collins, Chief Green, Mark Puch and Board Secretary Streissguth

A motion was seconded and unanimously passed to submit the names of a new volunteer firefighter to the state.

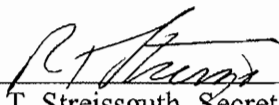
The Board seconded and unanimously passed a motion to seek reimbursement for drug screening services provide for new volunteers.

Meeting adjourned.

Respectfully submitted,



Dick Spring, Chairman



R.T. Streissguth, Secretary