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MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 1, 7:30 p.m.
May 19, 2009



Members present:
Chairman Spring, Commissioner Collins, Commissioner Bloemke

Meeting called to order. Chief Green led the assemblage in the Pledge of Allegiance.

CALL FOR ADDITIONS TO THE AGENDA: None

The Board seconded and unanimously passed a motion approving the May 2, 2009 Board workshop and the May 5, 2009 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE:

The Washington Fire Commissioners Association advises it is accepting entries for the 2009 Management Excellence Award Program.

The Southwest Washington Fire Commissioners Association will host a Region 8 Seminar on Saturday, June 6, 2009 from 9 a.m. until noon. It will be held at the Cowlitz PUD building in Longview. Topics will be “The LID Process as a Funding Option” and “Fraud and Other Challenges for District Officials”.

This meeting will fall on the same day as the annual Fire District 6 Open House.

CITIZEN COMMUNICATION: None

COMMITTEE REPORTS:

- Safety: Due to a scheduling problem the regular meeting of the Health and Safety Committee was delayed. Copies of the report of the April 14th meeting of the committee were provided to Board members. Chief Taylor reported on the initial findings of a Labor and Industries report on air quality at Station 63. The Safety Committee has reviewed the report and will provide its observations for the Boards review.
- Parade: The District participated in the annual Parade of Bands. Staff will study the department’s ability to improve the delivery of service to the community during the major event.

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HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. May Payroll Report:

<u>Fire Fund 6212</u>		<u>EMS FUND 6242</u>	
Salaries	\$272,664	Salaries	\$139,988
Volunteer Reimb.	\$0		
Vacation Buy Back	\$5,997	Vacation Buy Back	\$0
O.T./FLSA	\$40,732	O.T./FLSA	\$20,089
Out of Class		Out of Class	
Deferred Comp.	<u>\$8,750</u>	Deferred Comp.	<u>\$4,500</u>
Total	\$328,143	Total	\$164,577
	(\$492,720)		

Benefits:

Retirement	\$25,640
FICA/Medicare	\$6,193
Medical/Dental Ins.	\$71,190
Long Term Dis. Ins.	\$564
(Deferred Comp)	\$13,250)

2. Financial Report: (5/12/09 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$55,541	\$5,386,234
Reg. Bond 6213	\$0	\$31,317
Capital Projects 6223	\$0	\$11,148
EMS 6242	\$18,864	\$2,743,668
Reserve Fund 6257	\$0	\$356,152

CHIEFS REPORT:

Some initial reductions in overtime have been realized this month. The five recruit firefighters completed the recruit academy and went on shift on May 11th.

Budget performance has been in line with expectations with most categories falling within the projected 33% for the first third of the year.

The County Treasurer has advised that the County Investment Pool has been performing better than the State Pool. Property tax collections are running slightly higher than normal despite the recent downturn in the economy.

The Board had inquired about the possibility of utilizing the services of a consultant to assist in providing a plan for educating our personnel and citizens regarding the renewal of the EMS levy which will end in December 2010.

Chief Green has been in contact with Liz Loomis Public Affairs, a person that has been involved with providing other fire agencies with guidance in levy measures.

Ms. Loomis reported it is not too early to commence the educational program and indicated she would be available to meet with the Board to discuss her services and the various cost alternatives.

The Board asked staff to pursue this possibility.

OLD BUSINESS:

Clark Public Utilities indicates there may be just two contractors bidding on the work on an energy savings program at Station 61. The Clark Public Utilities has worked with both providers and has confidence in their ability. Both bidders will be bonded.

NEW BUSINESS:

The Districts Financial Committee met regarding the Emergency Medical Services program and program needs. It studied the EMS program revenue/expenditure estimates for the next seven years, and has reached consensus on a recommendation that the District seek an EMS renewal levy of \$0.45 per \$1,000 and that a six year levy be sought.

Chief Green submitted a letter to the Clark County Treasurer's Office directing that \$130,000 be transferred from Fund 6212 to Fund 6213; \$100,000 to be transferred from Fund 6212 to Fund 6258 (reserve) and \$105,000 to be transferred from Fund 6242 to Fund 6213. Two of these transfers are necessary to meet principle and interest payments on the Districts General Obligation Bond, and the third transfers funds to the Districts Capital Reserve Fund.

The Board seconded and unanimously passed a motion to ratify the Chiefs fund transfer actions.

EXECUTIVE SESSION:

The Board moved to Executive Session at 7:55 p.m. for a session expected to last 20 minutes. Following a 10 minute extension, the Board returned to Open Session at 8:25 p.m.

The Chair advised the Board had discussed personnel issues in Executive Session and had taken no action.

ROUNDTABLE:

A combination of five new Firefighter and Firefighter/Paramedic recruits completed the joint training academy conducted by District 6, and the Vancouver and Camas Fire Departments. A graduation ceremony was held at Washington State University on May 7, 2009.

GOOD OF THE ORDER:

The Districts participation in the Parade of Bands was appreciated by all.

Commissioner Collins reported it is his intention to seek re-election to his position on the District 6 Board.

The Board seconded and unanimously passed a motion authorizing the issuance of May payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing May issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the May issuance of FICA/Medicare withholdings for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing the Preauthorization Invoice Transmittal for Visa charges.

The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

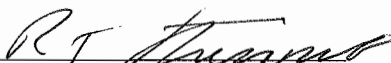
Fund 6212 Invoices/Payroll/Benefits	\$192,954.63
Fund 6242 Invoices/Payroll/Benefits	\$84,469.19

Meeting adjourned.

Respectfully submitted,



Dick Spring, Chairman



R.T. Streissguth, Secretary