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MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 1, 7:30 p.m.
May 5, 2009

Members present: Chairman Spring, Commissioner Collins, Commissioner Bloemke
Meeting called to order.
Commissioner Collins led the assemblage in the Pledge of Allegiance

ADDITIONS TO AGENDA:

A report will be given about the recently formed Finance Committee. Dawn Johnson, the candidate who is expected to fill the Public Educator Coordinator position, will be introduced to the Board.

The Board seconded and unanimously passed a motion approving the April 21, 2009 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE:

No new correspondence. The Board was reminded of the May 21st date for the Southwest Washington Fire Commissioners Association meeting to be held in Lewis County.

CITIZENS COMMUNICATION: None

COMMITTEE REPORTS:

Safety: No report.
Parade: Up to 17 volunteers will assist in the May 16th Parade of Bands event. Engine 60 and other apparatus are expected to be in the parade.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

Number of Calls Report:

<u>Calls, April 2008</u>		<u>Calls, April 2009</u>	
EMS	391	EMS	356
Fire	50	Fire	54
Total	441	Total	410

<u>Calls to Date 2008</u>		<u>Calls to Date 2009</u>	
EMS	1523	EMS	1397
Fire	205	Fire	216
Total	1728	Total	1613

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HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

Staff introduced Dawn Johnson to the Board and those in attendance. Ms. Johnson, a Portland native and now a Clark County resident, is coming to the department following a career in the TV news sector. She looks forward to joining the fire service.

CHIEFS REPORT:

Chief Green provided the Board with April response statistics for District 6 and Station 15-1 and turnout times for the district.

Nothing reduced responses from Station 15-1 the Board inquired when the preliminary report on the feasibility of utilizing Station 15-1 as a regional training facility might be expected.

The report should be available for administrative staffs review within a few days.

OLD BUSINESS:

Bids provided off the Small Works Roster for participating in the Station 61 engine bay energy savings program are being redone to determine if all bidders are using the same scope of work. Clark Public Utilities should have a final proposal for the Board to consider by the time of the next meeting.

Three Small Works Roster vendors submitted bids for replacing gutters on Station 62 and the shop building.

One bidder failed to comply with bid requirements, which the remaining two fully met.

Based on the bids submitted staff recommends the contract be awarded to the lower bidder, Riverside Gutter Services. Staff made the additional recommendation that the gutter guard protection option not be included in the project.

As the bid cost of \$4,289.49, including tax, is within the Chiefs purchasing authorization the Board directed the Chief to enter into a contract with Riverside Gutter Services.

The ESCi company has submitted their proposal to conduct a search for candidates for the position of Assistant Chief/Operations. Four options were offered, with staff recommending Option A, the most extensive, to be selected. The cost of this option is \$15,880.

The Board seconded and unanimously passed a motion authorizing the Chief to sign a contract with ESCi for the search project, utilizing Option A.

The Board advised it would like to have ESCi staff member David Austin to have some involvement in the process.

NEW BUSINESS:

During a recent workshop, staff discussed the possible conversion of three Firefighter or Firefighter/Paramedic positions to the rank of Captain, citing the need for such actions. The Board was supportive of this action noting accountability and safety issues that this would resolve.

The Board seconded and unanimously passed a motion to convert three positions from the Firefighter or Firefighter/Paramedic ranks to the position of Captain.

A departmental Finance Committee consisting of Chief Taylor, Office Administrator Tina Mensinger, Captain Helm, Firefighter Streissguth and Commissioner Collins met on May 5, 2009.

The committee made some decisions how it will proceed, and set some items on their agenda. They intend to meet weekly, and to make initial recommendations to the Chief prior to the next meeting.

At an earlier meeting the Board gave Chief Green authority to enter into a roofing contract for Station 62 and the shop building with the apparent low bidder Gregg Roofing.

Prior to entering into the contract it was determined that in actuality the low bidder was Roof Toppers.

The Board seconded and unanimously passed a motion to supersede its earlier action and to authorize the Chief to enter into a contract agreement with Roof Toppers.

EXECUTIVE SESSION:

The Board moved to Executive Session at 7:55 p.m. for a session expected to last for 15 minutes.

Returning to Open Session at 8:15 p.m., the Chair advised the Board had discussed personnel issues, and had taken no action.

ROUND TABLE:

Chief Green and Commissioner Bloemke attended a negotiation seminar in Las Vegas. Representatives of the bargaining unit also attended.

GOOD OF THE ORDER:

Board members plan to walk the May 16th parade route as part of the District 6 entry.

Graduation ceremonies for the three District members attending the joint recruit academy will be held at the Washington State University Campus at 7 p.m. on Thursday, May 7, 2009.

The Board members indicated they plan to attend.

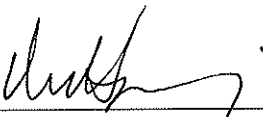
The Board seconded and unanimously passed a motion authorizing payment of current bills.

Fund 6212 Fire Invoices	\$40,096.45
Fund 6242 EMS Invoices	\$6,130.30

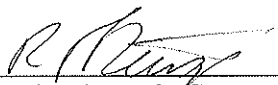
The Board seconded and unanimously approved motions authorizing its member's compensation for April.

Meeting adjourned.

Respectfully submitted,



Dick Spring, Chairman



R.T. Streissguth, Secretary