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MINUTES

Clark County Fire District 6 Commissioners Meeting  
Regular Meeting  
Station 1, 7:30 p.m.  
March 16, 2010

POST

Members present:

Chairman Bloemke, Commissioner Collins, Commissioner Spring

Meeting called to order. Commissioner Collins led the assemblage in the Pledge of Allegiance.

The Chair called for a moment of silence in memory of passing of early fire department member Alex Murray and Robert Sommer and for a member of the Wilhoit family.

CALL FOR ADDITIONS TO THE AGENDA: None

CORRESPONDENCE:

Board members were advised of a Washington Fire Commissioners Association Roundtable session to be held in Yakima on May 1<sup>st</sup>. Board members Bloemke and Spring plan to attend with Chief Green.

CITIZEN COMMUNICATION: None

COMMITTEE REPORTS:

Safety: Several off duty injuries were noted in addition to one that occurred during a volunteer drill.

Parade: The Hazel Dell/Salmon Creek Parade of Bands is scheduled for May 15<sup>th</sup>.

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. March Payroll Report:

Fire Fund 6212

Salaries	\$304,968
Volunteer Reimb.	\$0
Vacation Buy Back	\$1,354
O.T./FLSA	\$31,850
Out of Class	
Deferred Comp.	\$9,775
Total	\$347,947

EMS FUND 6242

Salaries	\$133,472
Vacation Buy Back	\$0
O.T./FLSA	\$8,059
Out of Class	
Deferred Comp.	\$4,275
Total	\$145,806

(\$493,753)

*Proudly Serving and Protecting Our Community*

HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

Benefits:

Retirement	\$25,507
FICA/Medicare	\$6,114
Medical/Dental Ins.	\$84,735
Long Term Dis. Ins.	\$716
(Deferred Comp	\$14,050)

2. Financial Report: (3/9/10 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$326	\$3,686,158
EMS 6213	\$0	\$5,632
Reg. Bond 6223	\$0	\$7
Capital Projects 6242	\$500	\$1,986,615
Reserve Fund 6257	\$0	\$180

CHIEFS REPORT:

Overtime costs for February 2010, though less than those for 2009, were higher than expectations; primarily due to having a Captain and Acting Captain performing light duty. Also the department has a number of active committees which may require personnel attendance during off duty time.

The 2010 budget expenditures were at expected levels, with Fund 6212 being at 13.24% and Fund 6242 at 13%.

Chiefs and Assistant Chiefs of District 6, Clark County Fire and Rescue and Vancouver Fire met March 11<sup>th</sup> to discuss the proposed training consortium.

The Training Advisory Group meets monthly and has developed a three year calendar, a joint process for accreditation evaluations, officer development training and alignment of EMS training.

A joint hiring process is being pursued with regard to a Training Chief position.

Attorney Snure has prepared a draft interlocal agreement for the consortium paid for by Clark County Fire and Rescue. The Clark County Fire and Rescue Board has authorized their Chief to proceed with the process to create a consortium.

The District 6 Board agreed to participate in the planning for a consortium, indicating that its final decision whether to enter into an interlocal agreement would not be made until the results of the falls funding measure is determined.

A draft job description for Training Chief is being completed, and ESCi may be utilized to do a job search.

Staff is proceeding with a records archiving program in compliance with existing statutes. The process is proving to be quite time consuming.

## OLD BUSINESS:

The Board gave a brief report on the joint workshop held with the Clark County Fire and Rescue Board on March 3<sup>rd</sup>. Topics of discussion included Station 151 operations and staffing and the opportunity to utilize the Station 151 facility for joint training.

## NEW BUSINESS:

Staff recommends the District continue to move forward with the training consortium project and the Board gave its nod to move forward and to continue to participate in the project.

A draft copy of a Resolution to Submit an EMS Levy to the Electorate in the fall primary election was prepared by counsel for the Boards consideration. May 25<sup>th</sup> is the last day to file the proposal with the County Auditor. The Board indicated its desire to have a “fall back” proposal as a contingency plan.

The Board plans to consider adoption of the resolution at its next meeting.

Fire alarm panels at the three stations are in need of updating and due to their age, parts are no longer available – hence the panels are obsolete.

Staff proposes an upgrade of the alarm system at each station to standardize the equipment and to utilize modern technology.

Proposals were received from four firms and the system that most closely meets the Districts requirements will cost \$13,519, including tax. Monitoring all three stations which was previously not done at 62 and 63 and testing of the new system will result in an annual cost increase of \$1,228.

Funds for the replacement system are included in the 2010 budget.

The Salmon Creek Little League would like to place the name “Clark County Fire District 6” on their uniform jerseys at no cost to the District. The Board was concerned that this might lead to the false impression that the District was using public funds for non-fire department needs.

The Board reached consensus that if the words “we support” were added to the printing that that would be acceptable.

A suggestion was made that the District considers a “special edition” uniform t-shirt - pink in color, that would be sold with profits being given to charity.

The Board felt any proposed changes in the uniform should be first considered by the Rules and Regulations Committee.

## EXECUTIVE SESSION:

The Board moved to Executive Session at 8:17 p.m. for a session expected to last for 20 minutes. The purpose of the session was to discuss personnel issues.

Returning to Open Session at 8:37 p.m. the Chair advised the Board had discussed a personnel issue in the session and had taken no action.

ROUNDTABLE:

Board members received a legislative update from the Washington Fire Commissioners Association.

Chairman Bloemke attended a Discovery/Fairgrounds Sub Area Planning meeting.

GOOD OF THE ORDER:

Media coverage of the County Fire Marshal's fee increases brought attention to the fact that the Fire Marshal's Office is a totally separate entity from the area fire departments.

A number of department members will take part in a St. Patrick's Day fundraiser.

It is expected that CRESA will commence closest unit dispatching on May 10<sup>th</sup>.

The Board seconded and unanimously passed a motion authorizing the issuance of March payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing March issuance of payroll direct deposits for the County Treasurer.

The Board seconded and unanimously passed a motion to authorize the March issuance of FICA/Medicare withholdings for the County Treasurer.

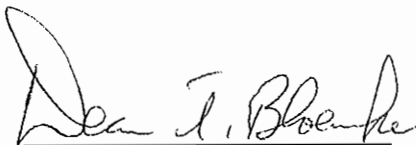
The Board seconded and unanimously passed a motion authorizing the Preauthorization Invoice Transmittal for Visa charges.

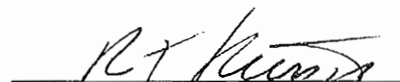
The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

Fund 6212	\$180,704.45
Fund 6242	\$116,471.97

Meeting adjourned.

Respectfully submitted,

  
Dean Bloemke, Chairman

  
R.T. Streißguth, Secretary