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MINUTES
Clark County Fire District 6 Commissioners Meeting
Regular Meeting
Station 61, 7:30 p.m.
October 18, 2011

Members present: Chairman Bloemke, Commissioner Collins, Commissioner Lothspeich

Meeting called to order.

Commissioner Lothspeich led the assemblage in the Pledge of Allegiance

ADDITIONS TO AGENDA:

The Board added the scheduling of the 2012 Budget Hearing, a Regional Fire Authority update, E60 status, and fire pole action to the agenda.

The Board seconded and unanimously passed a motion approving the October 4, 2011 regular meeting minutes and to have them posted for public view and on the website.

CORRESPONDENCE:

None

CITIZENS COMMUNICATION:

None

COMMITTEE REPORTS:

Safety: Committee minutes of September 15th were included in Board packets. Four injuries were noted in October with none resulting in time loss. One Level 2 exposure was discussed at the Committee's October 12th meeting.

Installation of cargo barriers is scheduled for late October.

The committee recommended the establishment of operating guidelines for specialized response vehicles, such as the MRU, and readdressed the need for accident procedures to be closely followed with a Battalion Chief/Shift Commander responding to the scene of accidents involving District apparatus.

Parade: None

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HAZEL DELL - LAKESHORE - FELIDA - SALMON CREEK - MT. VISTA - FAIRGROUNDS

CONSENT AGENDA:

The Board seconded and unanimously passed a motion to adopt the Consent Agenda.

1. October Payroll Report:

<u>Fire Fund 6212</u>		<u>EMS FUND 6242</u>	
Salaries	\$311,654	Salaries	\$128,714
Volunteer Reimb.	\$11,991		
Vacation Buy Back	\$6,596	Vacation Buy Back	\$0
O.T./FLSA	\$23,493	O.T./FLSA	\$11,562
Out of Class		Out of Class	
Deferred Comp.	<u>\$9,775</u>	Deferred Comp.	<u>\$4,050</u>
Total	\$363,509	Total	\$144,326
	(\$507,835)		

Benefits:

Retirement	\$24,772
FICA/Medicare	\$6,726
Medical/Dental Ins.	\$91,416
Long Term Dis. Ins.	\$712
(Deferred Comp	\$13,825)

2. Financial Report: (10/11/11 balance)

	<u>Cash</u>	<u>Invested</u>
Fire 6212	\$22,129	\$3,870,170
EMS 6213	\$21	\$5,704
Reg. Bond 6223	\$0	\$7
Capital Projects 6242	\$7,949	\$1,941,532
Reserve Fund 6257	\$0	\$450,897
Capital Reserve 6258	\$0	\$1,202,983

CHIEF'S REPORT:

The Chief reported the Station 151 response percentages for September. To date 303 incidents for Station 151 were received – an increase of 54 from 2010.

Overtime from September was \$31,646, a significant decrease from August. Overtime through September 2011 remains the lowest over the past four years.

With 75% of the budget year completed, the Fire Fund shows expenditures of 71.78% and the EMS Fund expenditures at 73.23%.

The ESCi firm is scheduled to present a draft ~~report~~^{plan} of its Regional Fire Authority study to District 6 on October 26th. On this date, all three Commissioners and Chief will be attending the fall Washington Fire Commissioners Association conference and will not be able to be

present. ESCi indicates it will not be possible to reschedule the meeting for District 6. Chiefs Taylor and Quitslund will attend for the District.

Engine 60 will have a repair needs assessment made by Tanninen Repair Service prior to November 1st. This will permit staff to make a presentation at the November 1st Board meeting.

A committee has met to consider alternatives for the Station 61 fire pole which has been removed. These alternative recommendations will be made to the Chief.

OLD BUSINESS:

In response to a Board inquiry, Chief Quitslund gave a brief report on various reasons why the AMR Ambulance Company is apparently receiving EMS dispatches earlier than District 6 resulting in an increasing number of EMS calls for District 6 services being cancelled.

NEW BUSINESS:

Chief Taylor made a presentation regarding the actual fund balances from January 2007 to the present and the projected balances through December 2015.

It was indicated that with a 5% annual cost escalation and a 2012 assessed value estimated decrease of 10%, the District could experience some negative fund balances beginning in 2014.

It was noted that due to an error, the vacation accrual rate for Assistant Chief Quitslund was set at 19.50 hours a month, the same as that afforded Chiefs Green and Taylor and was included in his employment agreement. The Board minutes indicated it was the Board's intention that this 19.5 hour accrual would not be reached until Chief Quitslund's third year of employment.

Staff recommended and the Board concurred that the Board should adopt the schedule which is included in the employment agreement between Chief Quitslund and the District.

The Board seconded and unanimously passed a motion to correct this error by recognizing the 19.5 hour per month accrual for Chief Quitslund effective on his date of employment.

The Board seconded and unanimously passed a motion to schedule its Public Hearing on the 2012 Fire District 6 Budget at Station 61 at 7:15 p.m. on November 1, 2011.

EXECUTIVE SESSION:

None

ROUND TABLE:

The Board received a report showing administrative and non-bargaining unit salaries from comparable departments and thanked staff for their effort gathering the information.

Chairman Bloemke attended the October 6th entrance interview with representatives of the State Auditor's Office. Three auditors have completed their onsite work.

GOOD OF THE ORDER:

The annual Fire District 6 Fire Prevention Poster Contest, co-sponsored with the Hazel Dell/Salmon Creek Business Association, was a huge success.

The Board seconded and unanimously passed a motion authorizing the issuance of October payroll warrants for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing October issuance of payroll direct deposits for the County Treasurer.

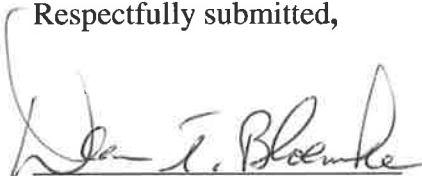
The Board seconded and unanimously passed a motion to authorize the October issuance of FICA/Medicare withholdings for the County Treasurer.

The Board seconded and unanimously passed a motion authorizing payment of current bills in the amounts of:

Fund 6212 Fire Invoices	\$217,629.41
Fund 6242 EMS Invoices	\$87,227.62

Meeting adjourned.

Respectfully submitted,


Dean Bloemke, Chairman


R.T. Streissguth, Secretary

The Local Board for Volunteer Firefighters was convened.

Members present: Chief Green, Chairman Bloemke, Commissioner Collins, ~~Mark Puch~~ and Board Secretary Streissguth

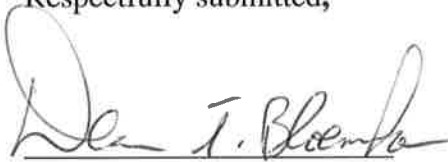
Meeting called to order.

The Board received an accident report for an injury received by a Volunteer Firefighter and authorized it to be submitted to the State Board.


The Board seconded and unanimously passed a motion to submit an Invoice Voucher for medical procedures provided to one of the Volunteer Firefighters. It is to be forwarded to the State Board.

Meeting adjourned.

Respectfully submitted,



Dean Bloemke, Chairman



R.T. Streissguth, Secretary